

LEISZLER OIL CO., INC. CONTRIBUTION REQUEST FORM

***This form must be filled out completely and legibly by the organization for the request to be given serious consideration. Fax number: 785-632-6009, email: donations@leiszler.com, or mail to Leiszler Oil Co, Inc. Attn: Contributions Committee 8228 South Port Drive, Manhattan KS 66502.

Form Rev 06/04/24



Store Name: _____ Store #: _____
Store City

Event/Organization Name (no abbreviations): _____

Purpose/mission of the organization: _____

Tax Exempt 501(c)3: Yes or No _____ Contact person: _____

Phone # with area code: _____ Email Address: _____

How will the donation be used: _____

Date of Event: _____ Ad/Sponsor deadline: _____

Email Ad/Logo to: _____

(Must be a minimum of 20 business days prior to date of event)

Logo placement: _____

Check payable to: _____

Mail contribution to: _____

Name

Address

Address 2

City, State

(Enter quantity of item(s) requested: (please specify the item and the specific amount you are requesting))

Drink Coupons		Discount on gift cards	
Raffle Item		Sponsorship/Ads	
\$10 gift card		Bag(s) of Ice	Pick up Date/Time:
\$25 gift card		Pizza	Pick up Date/Time:
\$50 gift card		Donuts	Pick up Date/Time:
\$ Cash		Box of Joe	Pick up Date/Time:
Supplies		Other:	

What recognition will we receive for our donation: _____

COMPLETED FORM SERVES AS A RECEIPT FOR TAX PURPOSES